

Minutes of the meeting of the  
**Spelthorne JOINT COMMITTEE**  
held at 3.00 pm on 28 July 2021  
at Council Chamber, Spelthorne Council Offices, Knowle Green, Staines-  
upon-Thames, TW18 1XB.

These minutes are subject to confirmation by the Committee at its next meeting.

**Surrey County Council Members:**

- \* Alison Griffiths (Vice-Chairman)
- \* Maureen Attewell
- \* Robert Evans
- \* Sinead Mooney
- \* Joanne Sexton
- \* Denise Turner-Stewart
- \* Buddhi Weerasinghe

**Borough / District Members:**

- \* Cllr Lawrence Nichols (Chairman)
- \* Cllr Chris Bateson
- Cllr John Boughtflower
- Cllr Jim McIlroy
- \* Cllr Naz Islam
- \* Cllr Olivia Rybinski
- \* Cllr Richard Smith-Ainsley

\* In attendance

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**1/21 ANNOUNCEMENT OF CHAIRMAN AND VICE-CHAIRMAN (FOR INFORMATION) [Item 1]**

The Partnership Committee Officer announced Cllr Nichols as the chairman of the Joint Committee and Cllr Griffiths as the vice-chairman.

**2/21 APOLOGIES FOR ABSENCE [Item 2]**

Apologies for absence were received from Cllr Griffiths, Cllr McIlroy and Cllr Boughtflower.

**3/21 MINUTES FROM PREVIOUS MEETING [Item 3]**

The Joint Committee (Spelthorne) agreed the minutes of the meeting on 9<sup>th</sup> March 2021 as an accurate record.

**4/21 DECLARATIONS OF INTEREST [Item 4]**

There were no declarations of interest.

**5/21 HIGHWAYS UPDATE (EXECUTIVE FUNCTION FOR DECISION) [Item 5]**

**Declarations of Interest:** None

**Officers attending:** The Area Highways Manager was unable to attend the meeting.

**Petitions, Public Questions, Statements:** None.

**Member Discussion – key points:**

In relation to the roads listed in Recommendation (ii) Cllr Smith-Ainsley asked what the process had been regarding the TRO when the 20mph signs were installed. Officers agreed to provide a written reply.

Local members stated that they had been unaware of roadworks proposed in their areas as part of the Highways report and a revised wording was agreed for Recommendations (i) and (iii) to ensure that members were briefed on possible works before being consulted by the Highways team.

**Resolved:**

The Spelthorne Joint Committee AGREED:

- (i) **That the Area Highways Manager brief the divisional member in advance of consultation and be authorised** in consultation with the Chairman, Vice-Chairman and Divisional **and ward** Members to advertise a legal order for new double yellow lines at the junctions of Gibson Place, Roberts Close, Park Road Service Road and Gleneagles Close with Park Road, Stanwell, and to resolve any objections that may be raised;
- (ii) To authorise the Area Highway Manager in consultation with the Chairman, Vice-Chairman and Divisional Member to advertise a legal order for a 20mph speed limit in Stratton Road, Rooksmead Road, Sunmead Road and Ravendale Road, Lower Sunbury, and to resolve and objections that may be raised;
- (iii) **That the Area Highways Manager brief the divisional member in advance of consultation and be authorised** in consultation with the Chairman, Vice Chairman and Divisional **and ward** Members to undertake any necessary legal procedure, and to install appropriate signs and road markings, to enable buses to proceed straight ahead from the nearside lane of London Road, on its approach to Kingston Road from the Crooked Billet;
- (iv) The 2021-22 programme of Capital Maintenance schemes, as detailed in Table 2 below, and to authorise the Area Team Manager, in consultation with the Chairman, Vice Chairman and Divisional Member to amend this programme as appropriate should unforeseen circumstances arise that would put the programme at risk of delivery;
- (v) To authorise the Area Highway Manager in consultation with the Chairman, Vice-Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

**Reasons for recommendations:**

As part of the Road Safety Audit process, double yellow lines are proposed to ensure that vehicles can enter and exit the side roads on the northern side of

Park Road, Stanwell, without overrunning the verge or the improved cycle route.

A legal order is needed to legitimise the apparent 20mph limit in a number of roads in Lower Sunbury.

Bus operators have suggested a low cost amendment that could improve journey time and reliability of bus services entering Staines along London Road.

A programme of capital maintenance schemes needs to be agreed to invest Committee's £264,000 allocation for this purpose. Officers have worked with Members to agree priorities. However should unforeseen circumstances arise that might put the programme at risk, the Area Highway Manager needs flexibility to amend the programme as appropriate.

## **6/21 DECISION TRACKER (FOR INFORMATION) [Item 6]**

**Officers attending:** Nicola Morris, Partnership Committee Officer (PCO)

**Declarations of Interest:** None

**Petitions, Public Questions, Statements:** None.

### **Member Discussion – key points:**

The PCO updated members on Item 1 of the Tracker, stating that while Cemex have said they would be willing to allow a site visit to the quarry in Stanwell Moor they have not responded to letters from the previous chairman. Cllr Nichols stated that as the new chairman of the committee he would write afresh (after consulting with the committee manager to confirm previous correspondence), with the local Divisional member suggesting that he, the chairman and vice-chairman should attend the requested meeting, along with local resident Mr McLuskey.

Item 2 (To clarify funding opportunities for the proposed pedestrian/cycle facilities for the bridge over Clockhouse Lane). Clarification was requested regarding how much funding would be committed to the scheme and whether there will be sufficient budget remaining to progress other schemes or whether they will be delayed as a result.

Cllr Nichols agreed to follow up Item 3 as necessary and write to the Leader of Hounslow council regarding funding for pedestrian and cycling facilities on Clockhouse Lane near Bedfont Lakes.

Referring to Items 7 and 8 on the Tracker Cllrs Attewell and Turner-Stewart expressed concern that no update was forthcoming despite the matter of the time taken for highways feasibility studies to take place having been raised with the Cabinet Member and senior officers in the Service. As the Area Highway Manager was not present at the committee meeting it was not possible to provide an immediate response, but officers confirmed that a written response would be issued.

Item 9 (A308 layby). A request was made by Cllr Sexton for an update on the requested closure of the layby on the A308 eastbound near Shortwood Common because of the continuing problem of fly-tipping. Cllr Turner-Stewart

drew Members' attention to the work carried out by SBC and SCC in partnership to clean up the layby near Fordbridge roundabout

Item 10 (local flooding in Charlton Village) was requested to be kept on the tracker because there have been incidents of flooding since the gulleys were cleaned.

Item 11 (Clockhouse Lane suggested improvements – land ownership issues) – a request was made for more detail of potential timelines for providing further updates.

A commitment was made to provide Members with written answers to the points raised within two weeks of the meeting, with the possibility of an online meeting with the Area Highway Manager to discuss any of the issues covered.

## **7/21 MEMBER COMMUNITY ALLOCATION UPDATE (FOR INFORMATION) [Item 7]**

**Officers attending:** Nicola Morris, Partnership Committee Officer (PCO)

**Declarations of Interest:** None

**Petitions, Public Questions, Statements:** None.

The PCO gave a verbal update on Member Community Allocation. Each Surrey County Councillor has £5,000 funding for 2021/22 to help residents, voluntary and community organisations deliver activities that benefit local people in their neighbourhoods. The purpose of MCA is to empower local communities and residents.

Members were reminded that the deadline for MCA applications is 31 January 2022. More details are available on the County Council's website [www.surreycc.gov.uk/communityallocation](http://www.surreycc.gov.uk/communityallocation)

Any queries should be directed to Rowena Zelley in the Community Partnerships and Engagement Team on 01737 737420.

## **8/21 PETITIONS & PETITION RESPONSES [Item 8]**

No petitions were received.

## **9/21 WRITTEN MEMBER QUESTIONS [Item 9]**

No questions were received.

## **10/21 WRITTEN PUBLIC QUESTIONS [Item 10]**

One question was received from Mr Andrew McLuskey; the question and response were included in the agenda papers for the meeting.

Mr McLuskey was present at the meeting and as a supplementary question asked simply what the local authorities would do to reduce the delay in the restoration of the area of Stanwell Moor quarry and improve the biodiversity aspect of Cemex's plan. The local Divisional member suggested that the best

time to address this would be at the hoped-for site visit mentioned under Item 6 above. The chairman noted that the proposed letter to Cemex should include those original reinstatement actions that no longer appear in the restoration plan.

## **11/21 COMMUNITY INFRASTRUCTURE LEVY (CIL) TASK GROUP AND PROGRESS REPORT (EXECUTIVE FUNCTION FOR DECISION) [Item 11]**

**Declarations of Interest:** None

**Officers attending:** Heather Morgan, Group Head, Regeneration and Growth, Spelthorne Borough Council.

**Petitions, Public Questions, Statements:** None.

### **Member Discussion – key points:**

Heather Morgan confirmed that the CIL Task Group would concern itself with the Strategic CIL spend, with officers performing the first sift of funding requests before passing their longlist to the Task Group for consideration ahead of the recommended shortlist going to the Joint Committee for final decision.

The terms of reference being considered by the committee at this meeting differed from those agreed in March 2021 only in the membership of the Task Group, which had changed on the switch by Spelthorne Borough Council to the committee system earlier in the summer.

Regarding the outdoor gyms project, it was confirmed that the borough's Environment and Sustainability committee had been happy that consultation with residents was not necessary for the project to go to the tender and procurement stage, although there was still the need for it to go through the planning process.

The CIL group was commended for its work in making funding available to local projects the results of which could be seen in the borough and were very welcome.

Resolved:

The Spelthorne Joint Committee AGREED that:

- (i) The CIL Task Group be reconstituted in accordance with the Terms of Reference set out at Appendix A of the report.
- (ii) The CIL Progress Report be noted (Appendix B).

Reasons for recommendations:

In order to progress Strategic CIL spending across the Borough

## **12/21 FORWARD PROGRAMME 2021/22 [Item 12]**

**Declarations of Interest:** None

**Officers attending:** Nicole Morris, Partnership Committee Officer.

**Petitions, Public Questions, Statements:** None.

**Member Discussion – key points:**

Cllr Evans requested an item on Traveller activity within the borough to be included on the forward plan, with the appropriate SCC officer involved.

The chairman requested an update and briefing on Your Fund Surrey and Members were encouraged to publicise this funding programme as widely as possible so that residents were fully aware of the opportunity. The point was made that projects should be community-initiated and also community-led in terms of their delivery. There was no deadline for applications – the project remains open for a further four financial years and projects can be submitted for consideration at any time within that period. It was felt that a report summarising Your Fund Surrey activity within Spelthorne would help Members support their residents when preparing their submissions.

The Chairman requested an informal meeting ahead of the next planned formal, to cover the topics above and the committee's other Task Groups; the committee manager would look into the current situation regarding Task Groups as there was uncertainty as to whether there were any others in addition to the CIL one.

**13/21 DATE OF NEXT MEETING [Item 13]**

The next formal meeting is planned for Monday 29<sup>th</sup> November 2021. Members asked that meetings revert to being held in the evenings.

The number of meetings held will be determined by the amount of business. Members were reminded that service requests relating to County Council areas of responsibility can be submitted directly through Customer Services, to provide a response more quickly than if they were to wait until the next formal meeting.

Meeting ended at: 4.24 pm

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**Chairman**